

WORTHINGTON SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting
Worthington Education Center

March 14, 2016
7:30 p.m.

AGENDA AND ADMINISTRATIVE STAFF
MEMORANDUM

Item

A-1-a Call to Order (Schare)

A-1-b Welcome and Introduction

President Schare will introduce Board Members Jennifer Best, Julie Keegan, Sam Shim, Charlie Wilson, Superintendent Trent Bowers, and Treasurer Jeff McCuen.

(Schare)

A-1-c Pledge of Allegiance (Schare)

A-2-a Approval of Agenda (Schare)

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. _____
- b. _____

INFORMATION AND PROPOSALS

B-1-a Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally and visually recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee to be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-b State Report Card Data

Chief Academic Officer, Jennifer Wene, will present results from the district's state report cards released by the Ohio Department of Education.

B-1-c Board/Committee Reports, Announcements, and Updates

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the February 8 and February 22, 2016, regular meeting, as indicated in Enclosure C-1-a."

C-1-b Appropriation Transfers (Modifications)

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the Treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>AMOUNT</u>
1	100-Personal Services	
	200-Benefit	
	400-Purchased Services	-\$4,900.00
	500-Supplies	\$2,108.09
	600-Equipment	\$2,791.91
	700-Replacement	
	800-Dues/Fees	
	900-Other Uses of Funds	
TOTAL		<u>\$0.00</u>

C-1-c Rates and Amounts

Recommended motion: "...to accept the rates and amounts as determined by the Budget Commission of Franklin County, along with the estimate by the Franklin County Auditor of the amount to be derived from each rate of tax for fiscal year commencing July 1, 2016 to June 30, 2017 (tax duplicate year 2016), collection year 2017, and to authorize the treasurer to certify a copy of this resolution to the Franklin County Auditor:

	<u>Rate Outside</u> <u>10-Mill Limit</u>	<u>Outside</u> <u>Amount</u>	<u>10-Mill Limit</u>	<u>Inside</u> <u>Amount</u>
General Fund	88.64	\$97,376,184.22	4.50	\$8,287,727.90
Bond Retirement	3.80	<u>7,082,478.65</u>		
Total	92.44	\$104,458,662.87	4.50	\$8,287,727.90"

The adoption of this resolution allows for the levying of taxes against the 2016 tax duplicate for collection in 2017. This resolution is required as part of the process of levying taxes for the next fiscal year 2016-2017. This resolution will be amended in January 2017 after the tax duplicate for tax year 2016 has been determined. See Enclosure C-1-c.

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

Superintendent recommends that the Board of Education approve the consent agenda – Items C-2-a through C-2-c. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper licensure certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

C-2-a Resignations

Recommended motion: "...to accept the following resignations:

ADMINISTRATIVE PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
PEASE, KENNETH Effective 07/31/2016	Elementary Principal Slate Hill Elementary	Personal

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
LIAO, YEHONG Effective 05/31/2016	TESOL Personal Leave	Personal
MILLER, CAROL A Effective 05/28/2016	School Psychologist Worthington Kilbourne HS	Retirement
NEWMAN, DONNA Effective 05/31/2016	Social Studies Kilbourne Middle School	Retirement
REIK, PAMELA Effective 05/31/2016	Intervention Specialist Bluffview Elementary	Retirement

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
BELLISARI, JAMES JOSEPH Effective 07/31/2016	Custodian Worthingway Middle School	Retirement
CURRAN, ANNE Effective 03/11/2016	Food Service Associate Phoenix Middle School	Personal

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
FERGUSON, SHEILA Effective 03/09/2016	Bus Driver Transportation	Retirement
GEROLD, CHRISTINE Effective 03/14/2016	School Financial Secretary McCord Middle School	Resignation
KING, PERRY Effective 05/31/2016	Custodian Evening Street Elementary	Retirement
NEAL, DIANN M. Effective 06/30/2016	Special Education Assistant Worthington Kilbourne HS	Retirement
NORDER, DENISE Effective 06/30/2016	Building Instructional Assistant Liberty Elementary	Retirement
STORK, KELLY Effective 04/01/2016	Intervention Assistant Worthington Kilbourne HS	Personal

SUPPLEMENTAL PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
LAUGHLIN, EMILY Effective 02/22/2016	Tennis Boys Assistant Coach Thomas Worthington HS	Personal"

C-2-b Employment

Recommended motion: "...to employ the following personnel:

CLASSIFIED PERSONNEL – LIMITED PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
SHAH, HEATHER JOY Effective 02/19/2016	Bus Driver Trainee Transportation \$10/hour	To be paid \$10 per hour up to a maximum of 60 hours. Upon successful bus driver licensing and three months of employment to be compensated \$480.
SINCLAIR S. BRUCE Effective 02/11/2016	Bus Driver Trainee Transportation \$10/hour	To be paid \$10 per hour up to a maximum of 60 hours. Upon successful bus driver licensing and three months of employment to be compensated \$480.

CLASSIFIED PERSONNEL – NON CIVIL SERVICE

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
MORGAN, JENNA Effective 02/22/2016	Special Ed. Assistant Slate Hill Elementary Class 10 Step A Pay \$18.90 Full-time	Fill vacancy
PODOLAN, JILL K. Effective 02/22/2016	Building Instructional Assistant Bluffview Elementary Class 10 Step B Pay \$19.38 Full-time	Fill vacancy

CLASSIFIED PERSONNEL – PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
ANDERSON, SHARON Effective 04/01/2016	Bus Driver Transportation Class 13 Step 0 Pay \$20.12 Part-time	Fill vacancy

CLASSIFIED PERSONNEL – GAME WORKER

The following will be paid from the athletic fund \$10 per hour for athletic event work and \$12 per hour for athletic event management:

<u>Name</u>	<u>Effective Date</u>
SCOTT, JORDYN	02/09/2016

UNCLASSIFIED PERSONNEL – NON-CIVIL SERVICE

The following non-civil service, unclassified personnel are being hired to work in the food service catering program in accordance with The Worthington Education Support Professionals Master Agreement at the rate of pay of \$10.00 per hour, effective February 29, 2016: Amy Wingerter

CLASSIFIED SUBSTITUTES

<u>Name/Pay Rate</u>	<u>Effective Date</u>	<u>Position</u>
BRADSHER, CAROL \$18.00/hr.	02/24/2016	Sub Bus Driver

<u>Name/Pay Rate</u>	<u>Effective Date</u>	<u>Position</u>
HAMMERSTEIN-WOO, ELLEN \$12.50/hr.	03/07/2016	Classified Pool Substitute
HENSLEY, LISA \$12.15/hr.	03/21/2016	Custodian Pool Substitute
MEHOLLIN, KERRY \$11.50/hr.	02/09/2016	Sub Secretary/Aide
PLEASANT, CHARITY \$12.50/hr.	03/07/2016	Classified Pool Substitute

SUPPLEMENTAL CONTRACTS

<u>Position</u>	<u>Name</u> <u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total</u> <u>Pay</u>
<u>Worthington Kilbourne HS</u>				
Track Boys/Girls Assistant Coach	BURKE, ALEINE			
	3.00	2	640.20	1920.60
Track Boys/Girls Assistant Coach	HUSTED, TINA L			
	4.00	3	669.30	2677.20
Volleyball Boys Assistant Coach	KOKE, KELSEY L			
	4.00	0	582.00	2328.00
<u>Thomas Worthington HS</u>				
Lacrosse Boys Assistant Coach	SMITH, EVAN MICHAEL			
	4.00	1	611.10	2444.40
Tennis Boys Head Coach	SLESHI, BERNABUS M			
	5.00	0	582.00	2910.00
Tennis Boys Assistant Coach	STARKS, KATHLEEN L.			
	3.00	0	582.00	1746.00
Track Boys/Girls Assistant Coach	SCOCOZZO, KATHERINE			
	3.50	2	640.20	2240.70
Track Boys/Girls Assistant Coach	JACOCKS, TEMPESTT			
	1.00	3	669.30	669.30
<u>Mc Cord Middle School</u>				
Track Assistant Coach	KELLER, JOSHUA S			
	3.00	0	582.00	1746.00

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
Lacrosse Girls Co-Head Coach	CAFARELLI, ALICIA	3.50	0	582.00	2037.00
Lacrosse Girls Co-Head Coach	MCCORMICK, LAUREN	3.50	0	582.00	2037.00
<u>Phoenix School</u> Science Fair Coordinator	LEMYRE, STEPHANIE GRANT	1.00	1	611.10	611.10
W.E.B. Leader	PETTIGREW, AMANDA	1.00	1	611.10	611.10
Technology Club	ESTICE, ROBERT G.	1.00	3	669.30	669.30
Technology Club	KABEALO, CHARLES	1.00	0	582.00	582.00
Drama Club	YACEK, ANNA	1.00	0	582.00	582.00
Yearbook Advisor	ALLEN, GLENN K.	1.00	2	640.20	640.20
<u>Worthingway Middle School</u> Lacrosse Boys Assistant Coach	BOOTES, ROBERT	2.50	0	582.00	1455.00"

C-2-c Performance Contracts

Recommended motion: "...to authorize performance contracts to staff members for participation in the following activities:

Sixth Grade Outdoor Education Camp Advisors/Chaperones

Performance contract for up to \$48 to the following certified staff members for participation in the Spring 2016 sixth grade resident camping program. These individuals will provide services that are an integral part of the Resident Outdoor Education Program which in turn is a component of the science graded course of study. This experience provides the students with the following: an extended block of study time, a study experience dealing with real-life situations, direct experience, and first-hand observation in an environment that emphasizes problem solving. Services to be performed include: (1) planning and organizing the school's resident outdoor education program; (2) implementing the planned resident outdoor education teaching units; and (3) supervising the students in an "away from home" environment, which includes two overnight stays. This activity is funded through the PTA/PTO funds, privately funded scholarships, and donations."

Liberty – May 11 – 13, 2016

Sandra Freer
Jessica Howell
Jennifer Howes
Samantha Jones
Frances Middaugh
Mary Evelyn Smith

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

C-3-a Acceptance of Donations

Recommended motion: "...to accept the donations from the individuals and organizations listed below and to extend the board of education's and administration's appreciation to the individuals and members of these groups for their generosity and support."

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Wolves Athletic Association	\$ 45,150.00	Worthington Schools	Cash donation for Turf
Melissa Kentner & James Gimesun	\$ 100.00	TWHS Theatre	Cash donation
Frances & Theodore Miller	\$ 100.00	TWHS Theatre	Cash donation
Ashland University	\$ 50.00	Wilson Hill Elementary	Cash donation
Mardella Thompson	\$ 1,000.00	WKHS Theatre	Cash donation
Evening Street PTA	\$ 2,447.00	Evening Street Elementary	Cash donation
Tina Swearengin	\$ 50.00	District Science Day	Cash donation
James Ogilvie	\$ 1,500.00	Worthington Schools	Paper & envelopes
Regina Malley	\$ 100.00	Wilson Hill Elementary	Cash donation
Bluffsview PTA	\$ 4,915.00	Bluffsview Elementary	Cash donation
Chipotle Mexican Grill	\$ 285.80	TWHS Theatre	Cash donation

C-3-b Auction of Excess Equipment

Recommended motion: "...to authorize the Sale of Public Auction for personal property owned by the Board, whose value does not exceed \$10,000 and is no longer needed for any school district purpose."

Television (11)
Overhead projector (155)
Opaque projector (3)
VCR (112)
Laser disk player (18)
Audio CD player (4)
Audio cassette player (171)
Portable stereo (7)
Typewriter (5)
VHS camcorder (17)
Kodak carousel projector (20)
Automatic film strip projector and/or viewer (11)

C-3-c Award of Contracts for Architectural Bid Package 38

Recommended motion: "...to accept the base bid, waive any informalities and award contracts to the following contractors in the amounts specified including alternates as indicated, with construction contingencies, for the individual school contracts contained in in the bid package."

Worthington Estates Elementary

Damschroder Roofing	Base Bid	\$136,341
2228 Hayes Ave	Alternate 1-1	\$ 2,600
Fremont, Ohio 43420	Alternate 1-2	\$ 3,400
	Construction Contingency	\$ 14,234

Sutter Park Pre-school

Damschroder Roofing	Base Bid	\$587,901
2228 Hayes Ave	Alternate 1-1	\$ 2,600
Fremont, Ohio 43420	Construction Contingency	\$ 59,050

Liberty Elementary

Divison 7 Roofing	Base Bid	\$587,700
72 Holmes Street	Construction Contingency	\$ 58,700
Galena, Ohio 43021		

Bids were received and publicly opened on Monday, February 29, 2016 for Architectural Package 38. The total of the recommended bids, accepted alternates and construction contingencies is \$1,452,526, which is below the bid package estimate. Please see Enclosure C-3-c for the bid tabulation.

The project will begin in June and will be completed prior to the start of the 2016-2017 school year. This project was identified and will be funded from the 2012 Bond issue.

C-3-d Award of Contract for Architectural Bid Package 39

Recommended motion: "...to accept the combined base bid, and alternates 1, 2, 4, 5, waive any informalities and award a contract to Wolfrum Roofing & Exteriors, LLC, 132 Johnson Drive, Delaware, Ohio 43015, in the amount of \$1,163,000 with a construction contingency of \$116,300 for roofing replacement projects at Worthington Park and Granby Elementary Schools."

Bids were received and opened on Thursday, February 25, 2016, for Architectural Bid Package 39, roof replacement projects at Worthington Park and Granby Elementary Schools. A total of four bids were received. The recommended combined base bid and alternates are within the architects estimate. The total of the combined base bid, alternates and construction contingency is \$1,279,300. Please see Enclosure C-3-d for the bid tabulation.

The project will begin in June and will be completed prior to the start of the 2016-2017 school year. This project was identified and will be funded from the 2012 Bond issue.

C-3-e Award of Contract for Engineering Bid Package 23

Recommended motion: "...to accept the base bid waive any informalities and award a contract to Environmental Demolition Group, 3520 Turfway Road, Erlanger, KY 41018, in the amount of \$94,490.00 with a construction contingency of \$9,449.00, for HVAC improvements at Colonial Hills and Wilson Hill Elementary schools."

Bids were received and opened on Thursday, March 3, 2016, for Engineering Bid Package 23, abatement of asbestos containing tile and mastic at Wilson Hill Elementary Schools in preparation for the installation of new flooring surfaces. A total of 5 bids were received. The recommended base bid is within the engineer's estimate. The total of the base bid and construction contingency is \$103,939.00. The bid tabulation is shown below:

Bid Tabulation

<u>Contractor</u>	<u>Base Bid</u>
Environmental Demolition Group	\$ 94,490.00
Dore & Associates, Inc	\$108,600.00
Total Environmental Services	\$104,960.00
Lepi Enterprises, Inc	\$101,963.00
Environmental Assurance Company, Inc	\$139,000.00

The project will begin in June and will be completed by the end of July. This project will be funded from the 2012 Bond issue.

C-3-f Approval of Supplemental Volunteers

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

James Ash	Collin Finn	Jennifer Keller	Ashley Siembieda
Anthony Birri	Lea Gallucci	Mallory Kitts	Benjamin Steele
Jacob Bloom	Brian Halaiko	Daniel Nesson	Jud VanSyckle
Adelaide Boyles	Craig Hartman	Jerry Obney	Jacob Wood
Matthew Cafarelli	Kyle Hofacre	Jennifer Peddicord	J. Alexander Wyllly
Megan Causey	Roger Honan	Michael Riffie	Brittany Zerhusen"
Juan Contreras	Mollie Jeck	Peter Rowe	

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

E Calendar

March 28, 2016	Regular Meeting	Worthington Education Center	7:30 p.m.
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Discussion Topic: Overview of Partnerships Serving Secondary Schools

April 11, 2016	Regular Meeting	Worthington Education Center	7:30 p.m.
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F Adjournment