

WORTHINGTON SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting
Worthington Education Center

September 12, 2016
7:30 p.m.

AGENDA AND ADMINISTRATIVE STAFF
MEMORANDUM

Item

A-1-a Call to Order (Schare)

A-1-b Welcome and Introduction

President Schare will introduce Board Members Jennifer Best, Julie Keegan, Sam Shim, Charlie Wilson, Superintendent Trent Bowers, and Treasurer Jeff McCuen.

(Schare)

A-1-c Pledge of Allegiance (Schare)

A-2-a Approval of Agenda (Schare)

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. _____
- b. _____

INFORMATION AND PROPOSALS

B-1-a Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally and visually recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee to be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-b 2016 District Report Card Data

Chief Academic Officer Jennifer Wene will provide an overview of the data expected on the 2015-2016 district state report card.

B-1-c Board/Committee Reports, Announcements, and Updates

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the August 22, 2016, regular meeting, as indicated in Enclosure C-1-a."

C-1-b Appropriation Transfers (Modifications)

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the Treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>AMOUNT</u>
001	100-Personal Services	
	200-Benefit	
	400-Purchased Services	\$7,250.00
	500-Supplies	(\$250.00)
	600-Equipment	(\$7,000.00)
	700-Replacement	
	800-Dues/Fees	
	900-Other Uses of Funds	
TOTAL		<u>\$0.00</u>

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

Superintendent recommends that the Board of Education approve the consent agenda – Items C-2-a through C-2-d. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper licensure certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

C-2-a Resignations

Recommended motion: "...to accept the following resignations:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
SCOTT, KATHY Effective 05/31/2017	Counselor Thomas Worthington HS	Retirement

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
SIEGEL, PAULINE Effective 09/30/2016	Grade 4 Worthington Estates Elementary	Retirement

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
AYRE, JOHN L. Effective 12/31/2016	Head Custodian Evening Street Elementary	Retirement"

C-2-b Employment

Recommended motion: "...to employ the following personnel:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
KRESS, ARIN Effective 09/06/2016	Grade 4 Worthington Estates Elementary Class 01 Step 007 Salary \$60,051.00 Days 170.00 @ 1.00 for \$55,182.00	Filling vacant position. This position is for one year only.

CERTIFIED PERSONNEL – HOME INSTRUCTION 2016-2017

To employ the following personnel as required by IEP's, at a rate of \$24 per hour on an as needed basis.

Fardia Akhter

To employ the following Occupational Therapists at the rate of \$300 per day to provide intermittent OT services throughout the school year.

Michelle McClellan

Kelly Gruen

CLASSIFIED PERSONNEL – NON CIVIL SERVICE

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
OLSEN, CHERYL Effective 09/12/2016	Special Education Assistant Worthingway Middle School Class 10 Step B Pay \$19.77 Full-time	Fill vacancy
PINZON PEREZ, MARIANA Effective 09/06/2016	Bilingual Education Assistant District Class 10 Step 0 Pay \$18.84 Full-time	Fill vacancy

CLASSIFIED PERSONNEL – PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
KOPPES, NATALIE Effective 09/07/2016	Food Service Associate Brookside Elementary Class 1 Step B Pay \$15.76 Part-time	Fill vacancy
LI, NORMAN Effective 09/01/2016	Bus Driver Transportation Class 13 Step 0 Pay \$20.52 Part-time	New position for site needs
MATHENY, AMBER Effective 08/31/2016	Food Service Associate Worthington Kilbourne HS Class 1 Step 0 Pay \$15.06 Part-time	Fill vacancy

CLASSIFIED SUBSTITUTES

<u>Name/Pay Rate</u>	<u>Effective Date</u>	<u>Position</u>
CARTER, ASHLEY \$12.50/hr.	09/06/2016	Classified Pool Substitute
MALE, NICOLE MICHELLE \$11.50/hr.	09/16/2016	Substitute Secretary/Aide

<u>Name/Pay Rate</u>	<u>Effective Date</u>	<u>Position</u>
TAYLOR, JANELL \$9.50/hr.	08/29/2016	Substitute Food Service
WELLS, CATHERINE \$9.50/hr.	09/16/2016	Substitute Food Service

SUPPLEMENTAL CONTRACTS

<u>Position</u>	<u>Name</u> <u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total</u> <u>Pay</u>
<u>District</u> Intramurals - Liberty	SMITH, ROBERT 3.00	4	712.15	2136.45
Intramurals - Granby	ARMSTRONG, RICHARD H 2.00	10	890.18	1780.36
Intramurals - Granby	BALLREICH, AMANDA 1.00	0	593.46	593.46
<u>Worthington Kilbourne HS</u> Class Advisor - Senior	ROMAN, TRACY 1.00	1	623.13	623.13
Class Advisor - Senior	SCHWARTZ, ARIEL 1.00	3	682.47	682.47
Class Advisor - Junior	REHKOPF, VANESSA 2.00	2	652.80	1305.60
Class Advisor - Junior	SPARKS, DANIEL 2.00	3	682.47	1364.94
Class Advisor - Sophomore	CHASE, KELLEY A 1.00	4	712.15	712.15
Class Advisor - Sophomore	MULLEN, LISA 1.00	8	830.84	830.84
Class Advisor - Freshman	KRAFT, ALLISON 1.00	0	593.46	593.46
Class Advisor - Freshman	PEMBERTON, HOLLY 1.00	0	593.46	593.46
In The Know Advisor	HAVERKAMP, LAURA M 5.00	13	979.20	4896.00

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
Literary Magazine Advisor	HITTEPOLE, MARLY C	2.00	5	741.82	1483.64
Mock Trials Advisor	NOVACK, THOMAS	2.00	6	771.49	1542.98
Musical Orchestra Director	NATHAN, DONALD SCOTT	5.00	10	890.18	4450.90
Musical Choreographer	KOK, HEIDI L	4.00	1	623.13	2492.52
News Magazine Advisor	HEMMELGARN, JESSICA	4.00	3	682.47	2729.88
Plays Head Director First Semester	THOMPSON, HOLLY	5.00	13	979.20	4896.00
Plays Assistant Director	BUFORD, CHARLES	4.00	13	979.20	3916.80
Student Council	HUMPHREY, MEGAN	3.00	2	652.80	1958.40
Student Council	KNOTT, CARMEN	3.00	1	623.13	1869.39
Student Council	SMITH, LAWREN FEHELEY	2.00	3	682.47	1364.94
Vocal Music Director Ensembles	PEMBERTON, HOLLY	4.00	0	593.46	2373.84
Yearbook Advisor	LIVELY, SUSAN	2.00	2	652.80	1305.60
Yearbook Advisor	MULLEN, LISA	2.00	9	860.51	1721.02
<u>Thomas Worthington HS</u> Class Advisor - Senior	POLEWAY, LORI	4.00	3	682.47	2729.88
Class Advisor - Junior	GOEBBEL, JENNIFER	4.00	0	593.46	2373.84

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
Class Advisor - Sophomore	VANFOSSEN, LINDSEY	2.00	0	593.46	1186.92
Class Advisor - Freshman	GALASSO, A. ROBERT	2.00	0	593.46	1186.92
Football Assistant Coach	KINGCADE, AARON	4.50	0	593.46	2670.57
Football Assistant Coach	SHAFFER, JACOB	5.00	3	682.47	3412.35
Football Assistant Coach	SHAFFER, BRETT J	4.00	0	593.46	2373.84
In The Know Advisor	DAY, KEITH	5.00	7	801.16	4005.80
Mock Trials Advisor	NICK, PAUL	2.00	5	741.82	1483.64
Musical Orchestra Director	ALEXIS, RYAN	4.00	11	919.86	3679.44
Musical Vocal Director	JONES, DAMEON	4.00	3	682.47	2729.88
News Magazine Advisor	RUIZ, EMMA	4.00	3	682.47	2729.88
Ohio Math League	DOSKY, DOUGLAS ALLAN	1.00	3	682.47	682.47
Plays Head Director First Semester	NAWMAN, JUSTIN	6.00	8	830.84	4985.04
Plays Assistant Director	HUGHES, TINA MARIE	4.50	1	623.13	2804.09
Plays Assistant Director	SZUHAY, DARLENE M	4.00	10	890.18	3560.72
Student Council	DUFFY, JONATHAN	6.00	0	593.46	3560.76
Vocal Music Director Ensembles	JONES, DAMEON	4.00	3	682.47	2729.88

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
Yearbook Advisor	OLEARY, VANESSA LEIGH	4.00	3	682.47	2729.88
<u>McCord Middle School</u> Drama Club Director	KOOS, TANA	1.25	2	652.80	816.00
Drama Club	KOUSAGAN, ANDREA	0.50	0	593.46	296.73
Drama Club	PULDA, CHELSEY	2.00	4	712.15	1424.30
Gymnastics Girls Assistant Coach	RHODE, LEE CASSIDY	2.00	1	623.13	1246.26
Intramurals – Middle School	GALLAGHER, MARK	2.00	5	741.82	1483.64
Intramurals – Middle School	WHITLATCH, BRAD L	5.00	10	890.18	4450.90
Leadership Club	GILLMAN, CHRISTINE	2.00	1	623.13	1246.26
Leadership Club	KOUSAGAN, ANDREA	2.00	0	593.46	1186.92
Math Counts Club Advisor	MEYER, NICOLETTE	1.50	9	860.51	1290.77
Service Learning	STRATIS, REBECCA	1.00	7	801.16	801.16
Ski Club	ALEXIS, MARGARET	1.00	1	623.13	623.13
Ski Club	BECK, JORDAN H	1.00	1	623.13	623.13
Ski Club	GILLMAN, CHRISTINE	1.00	1	623.13	623.13
Ski Club	SCOTT, BRIAN J	2.00	2	652.80	1305.60
Student Council Advisor	SCOTT, KRISTIN	1.25	5	741.82	927.28

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
Student Council Advisor	CORNA, MARTI	1.00	1	623.13	623.13
Student Council Advisor	KOUSAGAN, ANDREA	1.00	0	593.46	593.46
Technology Club	ROSS, RANDALL A	1.00	8	830.84	830.84
W.E.B. Leader	EGGLESTON, CATHY	1.50	1	623.13	934.70
Yearbook Advisor	BLAMBLE, JESSICA	2.00	10	890.18	1780.36
<u>Phoenix Middle School</u>					
W.E.B. Leader	GOLDRING, TERRI	0.50	0	593.46	296.73
W.E.B. Leader	PETTIGREW, AMANDA	0.50	2	652.80	326.40
<u>Worthingway Middle School</u>					
Drama Club Director	HORST, JEFFREY	2.00	3	682.47	1364.94
Drama Club	HIXON-REED, SARAH	2.00	3	682.47	1364.94
Intramurals - Middle School	GALLAGHER, MARK	0.50	5	741.82	370.91
Math Counts Club Advisor	MCKINNEY, ERIN	1.50	3	682.47	1023.71
Musicals-Director Middle School	REED, JACOB	2.00	3	682.47	1364.94
Ski Club	ZINGERY, MATTHEW M	2.00	1	623.13	1246.26
Student Council Advisor	TISDALE, MICHAEL S	2.00	1	623.13	1246.26
Technology Club	BAIRD, JON	1.50	3	682.47	1023.71

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
W.E.B. Leader	MORGAN, REGINA	2.00	2	652.80	1305.60
Yearbook Advisor	BEASLEY, RACHEL	1.00	0	593.46	593.46
Yearbook Advisor	WILSON, OLIVIA	1.00	0	593.46	593.46
<u>Kilbourne Middle School</u>					
Musicals-Director Middle School	JARZECKI, KRISTEN	2.00	0	593.46	1186.92
W.E.B. Leader	BURGESSON, ERIK EDWARD	1.00	2	652.80	652.80
W.E.B. Leader	SENEK, PAMELA	1.00	1	623.13	623.13
Yearbook Advisor	LAWWELL, TAYLOR	2.00	0	593.46	1186.92"

C-2-c Contract Adjustments

Recommended motion: "...to adjust the following contracts:

CLASSIFIED PERSONNEL

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
AGUIRRE, MARY Effective 09/23/2016	Food Service Assoc. TWHS Class 1 Step K Pay \$18.91 Part-time	Food Service Assoc. TWHS Class 1 Step K Pay \$18.91 Full-time	Fill vacancy
FREDERICK, DARLENE Effective 09/07/2016	Food Service Assoc. TWHS Class 1 Step K Pay \$18.91 Full-time	Cook Manager Granby Elementary Class 6 Step H Pay \$21.10 Full-time	Modifying start date

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
KUNK, VERONICA Effective 09/16/2016	Health Office Assistant Granby Elementary Class 10 Step 0 Pay \$18.84 Full-time	Health Office Assistant Sutter Park Preschool Class 10 Step 0 Pay \$18.84 Full-time	New position for site needs
RANDOLPH, TONYA Effective 08/24/2016	Special Ed. Attendant Brookside/Sutter Park Class 1 Step 0 Pay \$15.06 Full-time	Special Ed. Attendant Brookside Elementary Class 1 Step 0 Pay \$15.06 Full-time	New position for site needs
ROBINSON, STEVANA Effective 09/16/2016	Special Ed. Attendant Brookside Class 1 Step E Pay \$16.81 Full-time	Special Ed. Assistant Brookside Class 10 Step A Pay \$19.27 Full-time	Fill vacancy
SHARP, TREVERTON Effective 09/16/2016	Bus Driver Transportation Class 13 Step H Pay \$24.53 Part-time	Bus Driver Transportation Class 13 Step H Pay \$24.53 Full-time	New noon route for site needs"

C-2-d Stipends

Recommended motion: "...to authorize the payment of stipends for participation in the following activities:

2016-2017 Department Chairs/Leadership Team

To pay the following certified staff members the following stipends as the 2016-2017 department chairs/leadership team. These stipends are paid from the general fund.

<u>Department</u>	<u>Name</u>	<u>Location</u>	<u>Stipend</u>
School Guidance/ Counseling	David Quart	TWHS	\$2,500.00
	Brianna Abbott	WKHS	\$2,500.00

<u>Department</u>	<u>Name</u>	<u>Location</u>	<u>Stipend</u>
Visual & Performing Arts	Julia Woodrow	WKHS	\$2,500.00
English	Paul Pflieger	TWHS	\$2,500.00
	Lawren Smith	WKHS	\$1,250.00
	Kevin Gacka	WKHS	\$1,250.00
Social Studies	Andy Cox	TWHS	\$2,500.00
	Ed Chism	WKHS	\$1,250.00
	Dave Strausbaugh	WKHS	\$1,250.00
Health/PE/Fine Arts	Margo Postak	TWHS	\$2,500.00
Career Tech/ Wellness	Susan Kucharek	WKHS	\$2,500.00
Technology Education	Bryan Brown	TWHS	\$2,500.00
Special Education	Kris Brainard	TWHS	\$2,500.00
	Ellen Clark	WKHS	\$2,500.00
Science	Brian Luthy	TWHS	\$2,500.00
	Karen Kochheiser	WKHS	\$2,500.00
Library/Media	Lori Poleway	TWHS	\$2,500.00
	Megan Humphrey	WKHS	\$2,500.00
Math	Angie Gussler	TWHS	\$2,500.00
	Nancy Smith	WKHS	\$2,500.00
Global Language	Keith Day	TWHS	\$2,500.00
	Rebecca Watson	WKHS	\$2,500.00

Summer IEP and ETR Participation

A stipend of \$20 per hour to the following teachers who participated in Evaluation Team Report and IEP team meetings after the contracted year and completed during the months of June, July and August 2016. This will be paid through the general fund.

Claire Aubry	1.00 hours
Katie Basom	28.75 hours
Anne-Marie Giardina	1.00 hours
Samrath Grubb	1.00 hours
Christina Joy	2.50 hours
Angela Lanza	2.75 hours
Tori McCloud	3.00 hours

Kristy Shannon	2.75 hours
Krista Smart	13.50 hours
Shelby Thielk	2.50 hours
Megan Valentino	4.50 hours
Kari Warkentin	<u>1.00</u> hours
-	64.25 hours"

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

C-3-a Acceptance of Donations

Recommended motion: "...to accept the donations from the individuals and organizations listed below and to extend the board of education's and administration's appreciation to the individuals and members of these groups for their generosity and support."

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Dairy Queen	\$500.00	Kilbourne MS	500 Dilly Bars
Tina Burger	\$750.00	Slate Hill Elementary	Trombone, case, music stand
Albert & Amber Decker	\$10.00	Slate Hill Elementary	Cash donation
Wolves Athletic ASSN Wolf Pack LFC	\$2,414.64	Worthington BOE	Cash donation
Wolves Athletic ASSN Wolf Pack LFC	\$2,414.64	Worthington BOE	Cash donation
TWHS QB Club	\$9,830.99	Worthington BOE	Cash donation
Donato's Pizza	\$1,000.00	WKHS	Cash donation
Home Depot	\$100.00	TWHS Theatre	Refrigerator
Donald & Lisa Marie Jackson	\$1,000.00	Slate Hill Elementary	Cash donation

C-3-b Approval of Supplemental Volunteers

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

Jackie Green

Orsolya Nadasdy

Connor Jordan

J. Matthew Reed"

ACTIONS RECOMMENDED BY THE BOARD OF EDUCATION

D-1-a Approval of Increase in Superintendent's Salary

Recommended motion: "...to approve a two percent pay increase in salary for Superintendent Trent Bowers. This pay increase is retroactive to the start of the 2016-2017 school year."

D-1-b Resolution Calling for the Approval of Travel, Related to Official Duties While Serving OSBA

Recommended motion: "...to approve the following resolution:

Whereas, the Worthington School District is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Worthington School District's statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, Worthington Board of Education Member Charlie Wilson will serve as a committee member for the Regional Executive Committee and the Legislative Platform Committee for the OSBA in the year of 2016-2017; therefore

NOW BE IT RESOLVED that the Worthington Board of Education determines that Charlie Wilson's service as a committee member of the OSBA, and travel in that role, is related to his official duties as a member of the Board of Education; and

That any travel expenses paid for Charlie Wilson's travel to OSBA conferences, seminars, and similar events during the year of 2016-2017 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount that the Worthington School District allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination."

D-1-c School Board Conferences, Conventions and Workshops

Recommended motion: "...to approve the registration of Mr. Wilson to attend the OSBA Diversity and Inclusion in the Law Workshop on September 14, 2016 and to approve the registrations of Mr. Wilson, Mrs. Best, and Mr. Shim to attend the OSBA Central Region Fall Conference on September 28, 2016."

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

E Calendar

September 26, 2016 Regular Meeting Worthington Education Center 7:30 p.m.

Discussion Topic: BOE Policy Review

October 10, 2016 Regular Meeting Worthington Education Center 7:30 p.m.

Discussion Topic: Transportation Presentation

October 24, 2016 Regular Meeting Worthington Education Center 7:30 p.m.

Discussion Topic: Five-Year Forecast

F Adjournment