

WORTHINGTON SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting
Worthington Education Center

October 09, 2017
7:30 p.m.

AGENDA AND ADMINISTRATIVE STAFF
MEMORANDUM

Item

A-1-a Call to Order

(Best)

A-1-b Welcome and Introduction

President Best will introduce Board Members Julie Keegan, Marc Schare, Sam Shim, Charlie Wilson, Superintendent Trent Bowers, and Treasurer Jeff McCuen.

(Best)

A-1-c Pledge of Allegiance

(Best)

A-2-a Approval of Agenda

(Best)

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. _____
- b. _____

BOARD OF EDUCATION RECOGNITION

The Board of Education values the opportunity to publicly recognize staff and students for their service to this district and the school community. We appreciate your attendance and ask that you remain seated through the duration of the recognition portion of the agenda.

A-3-a Board Recognition Award

Recommended motion: "...to recognize Jeff McCuen, Treasurer/CFO, for receiving the Auditor of State Award with Distinction."

Timothy Kraft, Central Regional Liaison, Auditor of State Dave Yost, will present the award to Mr. McCuen and discuss the criteria necessary to obtain the award.

INFORMATION AND PROPOSALS

B-1-a Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally and visually recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee to be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-b Health Insurance Presentation

Jeff McCuen, Treasurer/CFO, will present on the Worthington City Schools Health Insurance. See Enclosure B-1-b.

B-1-c Five-Year Forecast

Jeff McCuen, Treasurer/CFO, will present the Worthington City Schools Five-Year Forecast. See Enclosure B-1-c.

B-1-d Board/Committee Reports, Announcements, and Updates

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the September 25, 2017 special and regular meetings, as indicated in Enclosures C-1-a-1 and C-1-a-2."

C-1-b Appropriation Transfers (Modifications)

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the Treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>AMOUNT</u>
001	100-Personal Services	\$162,598.00
	200-Benefits	\$137,351.00
	400-Purchased Services	\$334,432.00
	500-Supplies	\$7,000.00
	600-Equipment	
	800-Dues/Fees	
	900-Other Uses	\$1,520,013.00
Total General Fund		<u>\$2,161,394.00</u>
002	Bond Retirement Fund	\$1,520,013.00
	<i>to appropriate additional funds to retire 2018 and 2019 debt maturities early</i>	

401	Auxiliary Services Fund	(\$803.00)
466	Straight A Grant Fund	(\$5,851.25)
499	Miscellaneous State Grant Funds	\$0.43
516	Title VI-B IDEA Special Education Grant Fund	\$32,268.13
524	Perkins Grant Fund	(\$760.63)
551	Title III LEP Grant Fund	(\$9,094.49)
572	Title I Economically Disadvantaged Grant Fund	\$2,235.63
587	Early Childhood Special Education Grant Fund	\$35,726.35
590	Title IIA Teacher Quality Grant Fund	\$17,033.38
599	Title IV-A Student Support & Enrichment Grant Fund	\$23,431.31

to adjust for changes in allocations of various state and federal grant funds

C-1-c Five-Year Forecast

Recommended motion: "...to recommend approval of the Five-Year Forecast, as indicated in Enclosure C-1-c."

C-1-d Insurances

Recommended motion: "...to approve Health, Dental, and Vision Insurance Rates for January 2018 through December 2018."

2018 Health Insurance Renewal Rates

Medical Mutual:

	<u>Employee Amount*</u>		<u>Board Amount</u>		<u>Total Premium</u>	
	<u>Family</u>	<u>Single</u>	<u>Family</u>	<u>Single</u>	<u>Family</u>	<u>Single</u>
Certified/ Administrators:	\$233.64	\$87.00	\$1,435.14	\$534.34	\$1,668.78	\$621.34
Classified:	\$166.88	\$62.14	\$1,501.90	\$559.20	\$1,668.78	\$621.34

*Employee amounts are based on full-time equivalencies. Amounts vary for part-time employees. This represents a 7.14% increase in premium.

2018 Dental Insurance Renewal Rates

Metlife:

	<u>Employee Amount*</u>	<u>Board Amount</u>	<u>Total Premium</u>
	<u>Family/Single</u>	<u>Family/Single</u>	
Certified/Administrators/ Classified:	\$8.00	\$98.56	\$106.56

*Employee amounts are based on full-time equivalencies. Amounts vary for part-time employees. This represents a 0% change in premium.

2018 Vision Insurance Rates

EyeMed: (Vision Insurance, effective 01/01/2018, is Board provided)

	<u>Board Amount</u>	<u>Board Amount</u>
	<u>Single</u>	<u>Family</u>
Certified/Administrators/ Classified:	\$4.28	\$10.93

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

Superintendent recommends that the Board of Education approve the consent agenda – Items C-2-a through C-2-d. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper licensure certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

C-2-a Resignations

Recommended motion: "...to accept the following resignations:

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CULP-CAMPBELL, CHERYL Effective 01/31/2018	Bus Driver Transportation	Retirement
WAN, JOHN Effective 10/10/2017	Intervention Assistant Thomas Worthington HS	Personal"

C-2-b Employment

Recommended motion: "...to employ the following personnel:

HOME INSTRUCTORS 2017-18

To employ the following personnel as required by IEP's, at a rate of \$24 per hour on an as needed basis.

Hermiller, John

Rice, Glynda

CLASSIFIED PERSONNEL – LIMITED PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
RISHER, SCOTT D. Effective 09/26/2017	Bus Driver Trainee Transportation \$10/hour	To be paid \$10 per hour up to a maximum of 60 hours. Upon successful bus driver licensing and three months of employment to be compensated \$480.

CLASSIFIED PERSONNEL – PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
NEBRASKI, DANIEL RICHARD Effective 10/02/2017	Special Education Attendant Brookside Elementary Class 1 Step B Pay \$16.07/hr. Full-time	Fill vacancy
REYNOLDS, AMY Effective 10/02/2017	Administrative Secretary Gifted Services - WEC Class 13 Step 0 Pay \$20.93/hr. Full-time	Fill vacancy

CLASSIFIED SUBSTITUTE

<u>Name/Pay Rate</u>	<u>Effective Date</u>	<u>Position</u>
JUSTICE, JESSICA ANN \$12.50/hr	10/09/2017	Classified Pool Substitute

SUPPLEMENTAL CONTRACTS

<u>Position</u>	<u>Name</u> <u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total</u> <u>Pay</u>
<u>District</u> Orchestra	ELLIS, JULIA 0.50	4	726.00	363.00
Orchestra	JONES, MARGARET 0.50	4	726.00	363.00
Orchestra	MCGREEHAN, ABIGAIL 0.50	1	635.25	317.63
Orchestra	WEDELL, BEVERLY 1.25	7	816.75	1020.94
Orchestra	WRIGHT, LORI D. 1.25	8	847.00	1058.75
Intramurals - Worthington Estates	TROAST, BRYAN 1.50	3	695.75	1043.63
Intramurals - Worthington Estates	WILSON, SUSAN BUNSOLD 1.50	9	877.25	1315.88
<u>Thomas Worthington HS</u> Plays Head Director First Semester	NAWMAN, JUSTIN 5.00	9	877.25	4386.25
Plays Assistant Director First Semester	HUGHES, TINA MARIE 4.00	2	665.50	2662.00
Plays Assistant Director First Semester	HAMILTON, MICHAEL 3.00	13	998.25	2994.75
Plays Assistant Director First Semester	BECK, CHLOE 1.50	1	635.25	952.88"

C-2-c Contract Adjustments

Recommended motion: "...to adjust the following contracts:

CERTIFIED PERSONNEL - RECLASSIFICATION – See Enclosure C-2-c

There is a total of 95 contract adjustments to certified personnel resulting in a total increase of \$196,431.00. These adjustments are due to reclassification resulting from additional education. Certified staff members who have completed coursework and/or have been approved for Professional Advancement Credit (PAC) since the last school year are qualified for reclassification as listed in the enclosure.

CLASSIFIED PERSONNEL

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
FENNEKEN, BRIAN Effective 12/18/2017	Bus Driver Transportation Class 13 Step 0 Pay \$20.93 Part-time	Mechanic Landscape/Maintenance Class 13 Step G Pay \$24.54 Full-time	Fill vacancy"

C-2-d Performance Contracts

Recommended motion: "...to authorize performance contracts to staff members for participation in the following activities:

Sixth Grade Outdoor Education Camp Advisors/Chaperones

Performance contract for up to \$48.00 to the following certified staff members for participation in the Fall 2017 and Spring 2018 sixth grade resident camping program. The Sixth Grade Outdoor Education Camp Chaperone/Advisor agrees to assist in planning and organizing the school's resident outdoor education program; implement the planned resident outdoor education teaching units; and supervise the students in an "away from home" environment that includes two overnight stays. This activity is funded through the PTA/PTO funds, privately funded scholarships, and donations.

Colonial Hills – Oct. 4-6, 2017

Michele Puckett (replacing Andrea Skamfer – Not able to attend camp due to personal reasons)"

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

C-3-a Acceptance of Donations

Recommended motion: "...to accept the donations from the individuals and organizations listed below and to extend the board of education's and administration's appreciation to the individuals and members of these groups for their generosity and support."

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Technology Purchasing Partners	\$4,495.00	Evening Street Elementary	60" LED TV
Matthews Irrigation	\$100.00	TWHS Theatre	Cash donation
Elizabeth & Warren Lee	\$200.00	TWHS Theatre	Cash donation
Freddie Wade	\$100.00	TWHS Theatre	Cash donation
William & Jill Darling	\$100.00	TWHS Theatre	Cash donation
Smartypants Vintage	\$125.00	TWHS Theatre	Cash donation
Karen Pollock	\$50.00	Bluffsview Elementary	Tissue paper
Richard Crawford	\$200.00	Bluffsview Elementary	Cash donation
Granby PTA	\$1,700.00	Granby Elementary	Cash donation
Coats 4 Children	\$500.00	Granby Elementary	Child winter coats
Alan S. Jones	\$50.00	TWHS Theatre	Cash donation
Amuliu & Daniela Proca	\$100.00	TWHS Theatre	Cash donation
Fran & Ted Miller	\$100.00	TWHS Theatre	Cash donation

C-3-b Continued Enrollment of Seniors Moving Out of District

Recommended motion: "...to approve the continued enrollment of seniors Lilith Triplett-Boyd and Regan Morgan, whose legal guardians have moved from the Worthington School District."

Lilith and Regan are currently enrolled at Thomas Worthington High School. Because their families have moved out of the Worthington School District, Lilith and Regan would like to complete their senior years in Worthington Schools, and graduate with the class of 2018. According to the Ohio Revised Code, 3313.64(F), "Any child under the age of twenty-two whose parent has moved out of the school district after commencement of classes in the child's senior year of high school is entitled, subject to the approval of the district board, to attend school in the district in which the child attended at the time of the parental move for the remainder of the school year and for one additional semester or equivalent term."

Furthermore, BOE policy states that the student must have attended at least four semesters in Worthington Schools and have achieved at least junior status. These students meet these requirements.

This is the fourth and fifth such requests this school year.

C-3-c Approval of Supplemental Volunteers

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

James Jones"

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

D Calendar

October 23, 2017	Regular Meeting	Worthington Education Center	7:30 p.m.
------------------	-----------------	------------------------------	-----------

November 15, 2017(Wed.)	Regular Meeting	Worthington Education Center	7:30 p.m.
-------------------------	-----------------	------------------------------	-----------

November 27, 2017	Special Meeting	Worthington Education Center	5:30-7:30 p.m.
-------------------	-----------------	------------------------------	----------------

BOE Work Session: Board of Education Policy

November 27, 2017	Regular Meeting	Worthington Education Center	7:30 p.m.
-------------------	-----------------	------------------------------	-----------

December 11, 2017	Regular Meeting	Worthington Education Center	7:30 p.m.
-------------------	-----------------	------------------------------	-----------

E Executive Session

The Board of Education will enter into Executive Session for the purpose of discussing the appointment, employment, and/or compensation of a public employee or official.

F Adjournment