

WORTHINGTON SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting
Worthington Education Center

December 12, 2016
7:30 p.m.

AGENDA AND ADMINISTRATIVE STAFF
MEMORANDUM

Item

A-1-a Call to Order (Schare)

A-1-b Welcome and Introduction

President Schare will introduce Board Members Jennifer Best, Julie Keegan, Sam Shim, Charlie Wilson, Superintendent Trent Bowers, and Treasurer Jeff McCuen.

(Schare)

A-1-c Pledge of Allegiance (Schare)

A-2-a Approval of Agenda (Schare)

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. _____
- b. _____

BOARD OF EDUCATION RECOGNITION

The Board of Education values the opportunity to publicly recognize staff and students for their service to this district and the school community. We appreciate your attendance and ask that you remain seated through the duration of the recognition portion of the agenda.

A-3-a Worthington Educational Foundation Grant Awards

Bethany Moore, Trustee of the Worthington Educational Foundation and Chair of the Grants Allocation Committee, will present grant awards to Worthington Schools' staff members. There were eleven successful grant applications through the Worthington Educational Foundation's most recent grant process.

(Wilson)

INFORMATION AND PROPOSALS

B-1-a Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally and visually recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee to be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-b Board of Education Policy Review and First Reading

Board President Marc Schare and Board Vice President Sam Shim will update the Board of Education on board policy additions and revisions. This is the first reading of board policy.

B-1-c Board/Committee Reports, Announcements, and Updates

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the November 28, 2016 regular meeting, as indicated in Enclosure C-1-a."

C-1-b Appropriation Transfers (Modifications)

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the Treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>AMOUNT</u>
001	100-Personal Services	
	200-Benefit	
	400-Purchased Services	\$61.65
	500-Supplies	(\$2,006.65)
	600-Equipment	\$1,945.00
	700-Replacement	
	800-Dues/Fees	
	900-Other Uses of Funds	
TOTAL		<u>\$0.00</u>

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

Superintendent recommends that the Board of Education approve the consent agenda – Items C-2-a through C-2-e. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper licensure certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

C-2-a Resignations

Recommended motion: "...to accept the following resignations:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
BURMESTER, JOYCE Effective 05/26/2017	Grade 2 Worthington Hills Elementary	Retirement

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
TAN-LERNER, AMALIA Effective 01/06/2017	Building Instructional Assistant St. Michael	Personal
WALKER, CHERYL Effective 12/09/2016	Bus Driver Transportation	Personal"

C-2-b Leave of Absence

Recommended motion: "...to grant the following leave of absence:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
RICE, CHRISTIANA Effective 12/05/2016 05/30/2017	School Psychologist Special Education	Unpaid childcare leave"

C-2-c Employment

Recommended motion: "...to employ the following personnel:

ADMINISTRATIVE PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
GROFF, KAREN Effective 01/02/2017 07/31/2017	Principal Sutter Park Salary \$94,214.00 FTE 1.0 for 150 days Actual Pay \$54,354.23	Filling vacancy

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
DAVIS, MEGHAN Effective 08/14/2017	Elementary Teacher District Class 01 Step 000 Salary \$43,004.00 FTE 1.00 Days 185.00	Filling vacant position

CERTIFIED PERSONNEL – HOME INSTRUCTION 2016-2017

To employ the following personnel as required by IEP's, at a rate of \$24 per hour on an as needed basis.

Marissa Lenhart

CLASSIFIED PERSONNEL – LIMITED PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
BENTZ, SHAWN Effective 12/07/2016	Bus Driver Trainee Transportation \$10/hour	To be paid \$10 per hour up to a maximum of 60 hours. Upon successful bus driver licensing and three months of employment to be compensated \$480.

CLASSIFIED PERSONNEL – NON CIVIL SERVICE

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
MAYER, RITA Effective 12/01/2016	Special Ed. Preschool Assistant Sutter Park Elementary School Class 10 Step 0 Pay \$18.84 Full-time	New position for site needs

CLASSIFIED PERSONNEL – PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CALLAGHAN, TIMOTHY Effective 12/05/2016	Special Education Attendant Granby Elementary Class 1 Step G Pay \$17.46 Full-time	New position for site needs

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
COSTELLO, ANNE Effective 01/03/2017	Food Service Associate Thomas Worthington HS Class 1 Step 0 Pay \$15.06 Part-time	Fill vacancy
FOGARTY, KYLE Effective 01/03/2017	Custodian Wilson Hill Elementary Class 7 Step 0 Pay \$17.74 Part-time	Fill vacancy
ITNYRE, ROBERT Effective 01/03/2017	Head Custodian Worthington Kilbourne HS Class 11 Step 0 Pay \$19.33 Full-time	Fill vacancy
MAGUIRE, JOHN Effective 11/21/2016	Custodian Thomas Worthington HS Class 7 Step 0 Pay \$17.74 Full-time	Fill vacancy

CLASSIFIED SUBSTITUTES

<u>Name/Pay Rate</u>	<u>Effective Date</u>	<u>Position</u>
BURKE, HOBERT \$18.00/hr.	12/08/2016	Substitute Bus Driver
CALVERT, TIMOTHY \$12.15/hr.	12/05/2016	Custodian Pool Substitute
CRAIG, ANDREW \$12.15/hr.	12/15/2016	Substitute Custodian
DAVIS, JAMES \$18.00/hr.	12/08/2016	Substitute Bus Driver
MCPHERSON, PATRICK \$12.15/hr.	12/19/2016	Substitute Custodian
THOMAS, DIANA \$18.00/hr.	11/21/2016	Substitute Bus Driver

SUPPLEMENTAL CONTRACTS

<u>Position</u>	<u>Name</u> <u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total</u> <u>Pay</u>	
<u>District</u> Destination ImagiNation	BENNINGTON, DEBORAH	1.00	5	741.82	741.82
Destination ImagiNation	CHRISTY, EMILY	0.50	0	593.46	296.73
Destination ImagiNation	COFER, SARAH	1.00	0	593.46	593.46
Destination ImagiNation	DICKERSON, SHAWN	1.00	1	623.13	623.13
Destination ImagiNation	EDWARDS-HEDBERG, ANGEL	1.00	2	652.80	652.80
Destination ImagiNation	HARTWICK, TRACY A	1.00	1	623.13	623.13
Destination ImagiNation	HENDERSON, LORI	1.00	1	623.13	623.13
Destination ImagiNation	JACOB, GINA	0.50	1	623.13	311.57
Destination ImagiNation	LAROCHELLE, DARA	1.00	0	593.46	593.46
Destination ImagiNation	LEVINGSTON, HEATHER	1.00	1	623.13	623.13
Destination ImagiNation	LOVEGROVE, JULIE	2.00	2	652.80	1305.60
Destination ImagiNation	MCCALLISTER, ANNMARIE	1.00	0	593.46	593.46
Destination ImagiNation	MEADOWS, LEAH	1.00	0	593.46	593.46
Destination ImagiNation	NAVIN, SHANNON	1.00	2	652.80	652.80
Destination ImagiNation	PETERKA, KRISTEN	1.00	0	593.46	593.46

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
Destination ImagiNation	PETERS, MONICA	1.00	1	623.13	623.13
Destination ImagiNation	RAWLINGS, STEPHANIE	1.00	0	593.46	593.46
Destination ImagiNation	SCHMIESING, SHANNA	1.00	1	623.13	623.13
Destination ImagiNation	SMULLEN, DIANE F	0.50	1	623.13	311.57
Destination ImagiNation	SWISHER, JESSICA	1.00	1	623.13	623.13
Destination ImagiNation	WIGNEY, ROBIN	1.00	1	623.13	623.13
Destination ImagiNation	ZALEWSKI, JENNIFER	0.50	0	593.46	296.73
<u>Worthington Kilbourne HS</u> Gymnastics Girls Assistant Coach	LEWIS, DYANNE K	2.50	4	712.15	1780.38
Water Polo	NADASDY, ORSOLYA	2.00	1	623.13	1246.26"

C-2-d Contract Adjustments

Recommended motion: "...to adjust the following contracts:

CLASSIFIED PERSONNEL

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
LEACHMAN, RYAN Effective 01/01/2017	Custodian Kilbourne MS Class 7 Step E Pay \$19.87 Full-time	Head Custodian Kilbourne MS Class 11 Step F Pay \$22.23 Full-time	Fill vacancy

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
WILSON, JENNIFER Effective 02/27/2017	Food Service Assoc. Wilson Hill Elementary Class 1 Step F Pay \$17.13 Part-time	Cook Manager Wilson Hill Elementary Class 6 Step C Pay \$18.98 Full-time	Fill vacancy"

C-2-e Performance Contracts

Recommended motion: "...to authorize performance contracts to staff members for participation in the following activities:

Intramural Coordinators / Kickball – TWHS

Performance contract in the amount of \$250 each to the following certified staff members to serve as Kickball Intramural Coordinators for Thomas Worthington High School. The Coordinators will: attend intramural planning/organizational meetings and serve as the primary leader of these events; work with students to create teams to play in the league; provide and disseminate information to students regarding the operation of the intramural program; retain officials and scorekeepers; and insure that necessary equipment is secured and available and that the facilities are prepared for safe play for all intramural competitions. This activity is funded through Participant Fees.

Ian Sample

Jason Savage

Sixth Grade Outdoor Education Camp Advisors/Chaperones

Performance contract for up to \$48.00 to the following certified staff members for participation in the fall 2016 and spring 2017 sixth grade resident camping program. These individuals will provide services that are an integral part of the Resident Outdoor Education Program which in turn is a component of the science graded course of study. This experience provides the students with the following: an extended block of study time, a study experience dealing with real-life situations, direct experience, and first-hand observation in an environment that emphasizes problem solving. Services to be performed include: (1) planning and organizing the school's resident outdoor education program; (2) implementing the planned resident outdoor education teaching units; and (3) supervising the students in an "away from home" environment, which includes up to two overnight stays. This activity is funded through the PTA/PTO funds, privately funded scholarships, and donations.

Slate Hill – September 19-21, 2016

Stephanee Wolford"

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

C-3-a Acceptance of Donations

Recommended motion: "...to accept the donations from the individuals and organizations listed below and to extend the board of education's and administration's appreciation to the individuals and members of these groups for their generosity and support."

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
El Vaquero Mexican Restaurant	\$ 175.12	Brookside Elementary	Cash donation
Bluffsview PTA	\$ 1,044.50	Bluffsview Elementary	Cash donation
WKHS Girls Gymnastics	\$ 2,069.69	Worthington BOE	Cash donation
WKHS Water Polo Parent Boosters Club	\$ 1,448.78	Worthington BOE	Cash donation
Melissa Kentner	\$ 500.00	TWHS Community Service Club	Cash donation
Andrea & Rick Hecker	\$ 150.00	TWHS Community Service Club	Cash donation
Chris Scott	\$ 300.00	Worthingway MS	Chromebook cart

C-3-b Auction of Excess Equipment

Recommended motion: "...to authorize the Sale of Public Auction for personal property owned by the Board, whose value does not exceed \$10,000 and is no longer needed for any school district purpose."

16" student chairs (44)
Padded chairs (4)
15" student chairs (17)
12" student chairs (27)
16" chairs with wheels (27)
Rectangular tables (4)
Cabinets (5)
Folding chairs with cart (40)
Pink stacking chairs (15)
File cabinets (5)
Microscopes (20)

C-3-c Approval of Supplemental Volunteers

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

Andrew Braley

Mark Haimerl

David Hanks

Tatum Tucker"

ACTIONS RECOMMENDED BY THE BOARD OF EDUCATION

D-1-a High School Course Proposal

Recommended motion: "...to approve the high school curricula for the 2016-2017 school year, including a new course, as presented at the November 28, 2016 board meeting." A brief description is as follows:

High School Course Proposal

Global Scholars I is a course that teaches global fluency in cross-curricular areas through inquiry-based practices. The course is designed to acknowledge students who demonstrate global competencies above and beyond the curriculum requirements. Students will create a digital portfolio of these competencies. The four categories of competencies that will be assessed are: investigating the world, recognizing perspectives, communicating ideas, and taking action. The credit is .5, and the course uses a Blended Learning format.

D-1-b Appointment of President Pro Tempore

Recommended motion: "...to appoint board member Mrs. Best as president pro tempore for the purpose of presiding over the January 10, 2017 Organizational Meeting.

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

E Calendar

January 10, 2017(Tues.)	Organizational Meeting	Worthington Education Center	7:00 p.m.
	Regular Meeting	Worthington Education Center	7:30 p.m.

F Executive Session

The Board of Education will enter into Executive Session for the purpose of discussing negotiations and to consider the appointment, employment, and/or the dismissal, or discipline of a public employee or official.

G Adjournment